

PUBLIC SPEAKING TIPS & ACTIVITY

PUBLIC SPEAKING TIPS

🎤 **KNOW YOUR TOPIC** *Inside and Out!*

🎤 **UNDERSTAND YOUR AUDIENCE**

🎤 **DEFINE YOUR PURPOSE** *Inform, persuade, entertain, inspire?*

🎤 **RESEARCH** 

🎤 **PREPARATION IS KEY**

🎤 **PRACTICE MAKES PERFECT** *The Bigger your Practice Area*

🎤 **REMEMBER VOICE AND BODY LANGUAGE** *Are also important!*

🎤 **MANAGE YOUR ANXIETY**  *Use relaxation techniques as*

🎤 **ENGAGE WITH THE AUDIENCE**

🎤 **PREPARE FOR Q&A** 

🎤 **SEEK FEEDBACK** 

🎤 **CONTINUE PRACTICING !!**



KNOW YOUR AUDIENCE PUBLIC SPEAKING ACTIVITY

There are two versions of this activity: one for younger kids (pages 3) and a slightly more complex one for older students (pages 4).

1. Read the following text:

Dinosaurs lived millions of years ago and were some of the biggest animals ever to walk the Earth. They came in all shapes and sizes, from the towering T-Rex to the tiny Velociraptor.

You will create three different versions of this paragraph to fit three different audiences:

- **kindergarten class:** Make the paragraph simple and easy to understand. Use basic words and short sentences.
- **teens/high school students:** To engage the older group, use more detailed descriptions and slightly more complex vocabulary.
- **university professors:** Include scientific terms and more detailed information to match the audience's knowledge and interest level.

On the next page, you can rewrite the original paragraph in three different ways, each tailored to fit the specific audience you identified.

Remember to always tailor your speech to the right audience.

UNDERSTAND YOUR AUDIENCE PUBLIC SPEAKING ACTIVITY

DECONSTRUCTED ORIGINAL

REWRITING FOR KINDERGARTEN

REWRITING FOR TEENS

DECONSTRUCTED ORIGINAL

KNOW YOUR AUDIENCE PUBLIC SPEAKING ACTIVITY

Dinosaurs were really big animals that lived a long long time ago. Some were huge, like the T-Rex and some were small, like the Velociraptor.

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Public Speaking Study

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Table of Contents Public Speaking Study

1. Understanding the eBook Public Speaking Study
 - The Rise of Digital Reading Public Speaking Study
 - Advantages of eBooks Over Traditional Books
2. Identifying Public Speaking Study
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Public Speaking Study
 - User-Friendly Interface
4. Exploring eBook Recommendations from Public Speaking Study
 - Personalized Recommendations
 - Public Speaking Study User Reviews and Ratings
 - Public Speaking Study and Bestseller Lists
5. Accessing Public Speaking Study Free and Paid eBooks
 - Public Speaking Study Public Domain eBooks
 - Public Speaking Study eBook Subscription Services
 - Public Speaking Study Budget-Friendly Options

6. Navigating Public Speaking Study eBook Formats
 - ePub, PDF, MOBI, and More
 - Public Speaking Study Compatibility with Devices
 - Public Speaking Study Enhanced eBook Features
7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Public Speaking Study
 - Highlighting and Note-Taking Public Speaking Study
 - Interactive Elements Public Speaking Study
8. Staying Engaged with Public Speaking Study
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Public Speaking Study
9. Balancing eBooks and Physical Books Public Speaking Study
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Public Speaking Study
10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
11. Cultivating a Reading Routine Public Speaking Study
 - Setting Reading Goals Public Speaking Study
 - Carving Out Dedicated Reading Time
12. Sourcing Reliable Information of Public Speaking Study
 - Fact-Checking eBook Content of Public Speaking Study
 - Distinguishing Credible Sources
13. Promoting Lifelong Learning
 - Utilizing eBooks for Skill Development
 - Exploring Educational eBooks
14. Embracing eBook Trends
 - Integration of Multimedia Elements

- Interactive and Gamified eBooks

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