

Project Management

ABSOLUTE BEGINNER'S GUIDE

No experience necessary!



Fourth Edition

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Gregory M. Horine

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host of strategies specifically designed to increase overall performance and solve large problems The demand for project managers is increasing steadily and it is a very valuable skill to have The project manager oversees every aspect of a project including financial and budgetary issues resource acquisition team management testing scheduling monitoring and many other project specific issues The project itself is only a project because there is a problem that is too complex for any one person or department in the organization to handle in its entirety Therefore the responsibility is handed off to a leader who can utilize a team of people to work together toward an optimum solution Master The Art And Science Of Project Planning The planning stage is the most important aspect of any project As you will discover it is the backbone of any project When planning you define a project s parameters estimate the need for resources establish a work schedule form a preliminary budget evaluate risks define acceptance testing standards establish communication protocols and much more In this book you ll find some of the best techniques in the industry Step by step instructions walk you through the process of making solid plans and starting your project off on the right foot If you plan well it can make a huge positive impact on the overall success of the project This book highlights and defines key terms and technical concepts walking you through the process of producing your own project management plan Jump Start Your Career or Business If you re just exploring the field or you re a fairly new project manager this book can help you identify and develop your personal managerial qualities and give you some of the best project management strategies to integrate into your work With a little dedication you too can become a skilled winning project manager What will you Learn about Project Management The best time management skills and strategies How to make a winning plan for success How to effectively lead and motivate your team The top 10 project management strategies Important technical terms highlighted and defined You will also Discover Easy step by step instructions for getting through each of the most important stages of a project Helps for those who are just starting out or are considering a career in project management How to correctly close a project the right way How to easily organize yourself and your team for peak performance The best qualities and skills of a successful project manager Lead your team to success Become an amazing project manager Get this book now **Project Management for Beginners** Alton Ford,2015-05-02 Project Management For Beginners FREE Bonus Included An Amazing Guide for Absolute Beginners on How To Track Plan and Run ProjectsAre you desirous of developing project management skills that will ultimately enhance your managerial abilities and skills or you just want to have this knowledge to help you handle and manage your day to day managerial activities and inputs The ability to manage projects effectively and successfully is an issue that cannot be over emphasized or relegated to the background It requires definite knowledge and know how s This book is a comprehensive compilation of the development of project management skills needed both in an organization and in general project implementations Various project management skills and modes of implementations has been comprehensively discussed and expanded upon in this book There are great benefits attached to having good project management skills You are able to

contribute your own input towards meeting an organization's goals and objectives which will ultimately produce good business results. If you would like to learn and understand project management in all its ramifications, this is the right book for you. After reading this book, you will be able to know and understand what project management is all about. Learn some important tips to guide your project management skills. Learn about the various approaches to project management. Learn Scheduling in project management. Getting Your FREE Bonus. Read this book to the end and see BONUS Your FREE Gift chapter after the introduction and conclusion.

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