



Critical Thinking



Internet Safety



Digital Plagiarism



Digital Literacy

Digital Search Skills



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# Digital Literacy Manual Quick Start

**SA Adler**



## **Digital Literacy Manual Quick Start:**

**The Quick-Start Library Guide** Kelly Mayfield, Amy O. Milstead, 2025-09-04 Helps paraprofessionals and new school librarians begin their first school year with confidence New librarians and paraprofessionals often come to school library positions with little or no experience in library work and there s a gap in instructional information available for those who want to quickly increase their skill level This book helps professionals and paraprofessionals learn what they need to know to get started as well as pointing them to additional resources in areas where they might want more advanced information This practical guide teaches librarians and paraprofessionals to develop systems and create plans for programs and partnerships with teachers and other professionals to set them up for success during their first year in the library A timeline helps map out the rhythm of a school year The Quick Start Library Guide introduces paraprofessionals to library science topics such as cataloging collection development and weeding It covers topics specific to the school library such as reading levels book fairs and author visits Each section includes suggested resources for more in depth learning Librarians and paraprofessionals will be able to use this valuable straightforward guide to hit the ground running in their new role

**The Quick Guide to Prompt Engineering** Ian Khan, 2024-03-19 Design and use generative AI prompts that get helpful and practical results in this concise and quick start guide In The Quick Guide to Prompt Engineering renowned technology futurist and AI thought leader Ian Khan delivers a practical and insightful resource for taking the first steps in understanding and learning how to use generative AI You will learn how to design and use prompts to get the most out of Large Language Model generative AI applications like ChatGPT DALL E Google s Bard and explore how to understand generative artificial intelligence and how to engineer prompts in a wide variety of industry use cases You ll also find illuminating case studies and hands on exercises as well as step by step guides to get you up to speed on prompt engineering in no time at all The book has been written for the non technical user to take the first steps in the world of generative AI Along with a helpful glossary of common terms lists of useful additional reading and resources and other resources you ll get Explanations of the basics of generative artificial intelligence that help you to learn what s going on under the hood of ChatGPT and other LLMs Stepwise guides to creating effective efficient and ethical prompts that help you get the most utility possible from these exciting new tools Strategies for generating text images video voice music and other audio from various publicly available artificial intelligence tools Perfect for anyone with an interest in one of the newest and most practical technological advancements recently released to the public The Quick Guide to Prompt Engineering is a must read for tech enthusiasts marketers content creators technical professionals data experts and anyone else expected to understand and use generative AI at work or at home No previous experience is required

*The SAGE Guide to Writing in Corrections* Steven Houglan, Jennifer M. Allen, 2019-12-02 The SAGE Guide to Writing in Corrections equips students with transferable writing skills that can be applied across the field of corrections both academically and professionally Authors Steven Houglan and Jennifer M Allen interweave professional and

applied writing academic writing and information literacy with the result being a stronger more confident writer in their classes and in the field **The SAGE Guide to Writing in Policing** Jennifer M. Allen, Steven Hougland, 2019-12-02 Effective writing strategies for report writing guide students through the legal requirements and best practices for creating and completing reports commonly found in the field of policing Writing assignments and exercises provide students with opportunities to apply course material Examples of resumes and cover letters offer students real world tips to help prepare them for the workforce A discussion on plagiarism clearly defines the concept to students as well as offers advice on how plagiarism can be avoided An entire chapter devoted to information literacy explains to students how to better identify obtain and evaluate information **The SAGE Guide to Writing in Criminal Justice** Steven Hougland, Jennifer M. Allen, 2019-02-26 The SAGE Guide to Writing in Criminal Justice provides students studying crime with a how to manual for effective writing in institutions of higher learning professional settings public and private agencies and beyond It is an easy accessible resource for anyone hoping to learn the nuts and bolts of writing for criminal justice audiences Christina Mancini Virginia Commonwealth University Wilder School of Government and Public Affairs The SAGE Guide to Writing in Criminal Justice equips students with transferable writing skills that can be applied across the field of criminal justice both academically and professionally Authors Steven Hougland and Jennifer M Allen interweave professional and applied writing academic writing and information literacy with the result being a stronger more confident report writer and student in criminal justice Students are also exposed to a number of best practices for academic and professional writing such as research papers resumes and cover letters and report writing The perfect companion for any introductory criminal justice course this brief text focuses on key topics that will benefit students in their classes and in the field **EdTech Essentials** Monica Burns, 2024-06-03 An accessible practical guide to incorporating 12 essential EdTech skills and strategies in every learning setting expanded and updated for the AI era In a world awash in technology what EdTech skills and strategies should educators focus on to ensure they are making the best use of online spaces for classroom learning How can they sift through the overwhelming number of options in digital tools and platforms How can they guide students in learning best practices especially now that generative artificial intelligence AI has transformed the landscape EdTech consultant Monica Burns answers these and other questions in this powerful and reader friendly guide to incorporating EdTech across all grade levels and subject areas This second edition is updated and expanded to help educators meet the needs of students amid the proliferation of apps that leverage AI the easy access we all have to chatbots and the clear need for educators and students to understand the implications of AI Readers will gain practical advice on Navigating online spaces effectively Curating resources to support every student Generating ideas and resources with AI Evaluating digital content with an AI mindset Exploring the world with students Collaborating across digital spaces Creating multimodal artifacts of learning Assessing to check for understanding and pivot instruction Sharing student creations in big and small ways Connecting students to

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