

20 Tips from **The Elements of Style Book**

- ✓ Form the possessive singular of nouns with 's.
- ✓ In a series of three or more terms with a single conjunction, use a comma after each term except the last.
- ✓ Enclose parenthetical expressions between commas.
- ✓ Place a comma before and or but introducing an independent clause.
- ✓ Do not join independent clauses by a comma.
- ✓ Do not break sentences in two.
- ✓ A participial phrase at the beginning of a sentence must refer to the grammatical subject.
- ✓ Divide words at line-ends, in accordance with their formation and pronunciation.
- ✓ Make the paragraph the unit of composition.
- ✓ Begin each paragraph with a topic sentence, end it in conformity with the beginning.
- ✓ Use the active voice.
- ✓ Put statements in positive form.
- ✓ Omit needless words.
- ✓ Avoid a succession of loose sentences.
- ✓ Express co-ordinate ideas in similar form.
- ✓ Keep related words together.
- ✓ In summaries, keep to one tense.
- ✓ Place the emphatic words of a sentence at the end.
- ✓ Sentences in parentheses should be punctuated outside of the marks of parentheses.
- ✓ Formal quotations are introduced by a colon and enclosed in quotation marks.

The Elements Of Style

Tao Wei



The Elements Of Style:

Embracing the Beat of Phrase: An Emotional Symphony within **The Elements Of Style**

In a global eaten by screens and the ceaseless chatter of immediate interaction, the melodic elegance and emotional symphony created by the prepared term often fade in to the backdrop, eclipsed by the constant noise and interruptions that permeate our lives. However, set within the pages of **The Elements Of Style** a marvelous fictional value overflowing with organic emotions, lies an immersive symphony waiting to be embraced. Constructed by a masterful composer of language, that charming masterpiece conducts readers on an emotional trip, skillfully unraveling the hidden songs and profound impact resonating within each carefully crafted phrase. Within the depths with this moving analysis, we shall discover the book is central harmonies, analyze its enthralling writing style, and surrender ourselves to the profound resonance that echoes in the depths of readers souls.

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