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**Eric Cheng-yu Lee, Tin Wee Tan**



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**Mastering Microsoft Excel 2016 for Dummies** Jack Tyson, 2018-12-07 Your one-stop guide to all things Excel 2016

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**Microsoft 365** Paul McFedries, 2022-04-13 A fast-paced, useful, and easy introduction to Microsoft 365. For those who need the show as well as the tell, Teach Yourself VISUALLY Microsoft 365 is the visual walkthrough to Microsoft's latest suite of office products that will get you up to speed faster than any other resource on the market. This book offers image and screenshot-rich tutorials alongside step-by-step instructions so you can see what you need to do to make the most of Microsoft 365. From getting a grip on the most basic Microsoft 365 functions to the advanced new features known only by power users, the book provides you with the tools you need to make your work more streamlined and efficient. You'll also get up-to-date and visually supported guidance on the major Office apps that are part of Microsoft 365: Word, Excel, PowerPoint, Outlook, and Access. Full-color, two-page tutorials that get you up and running fast. Easy-to-read instructions and stepwise advice to accompany the informative and crystal-clear images. Ideal for people using Microsoft 365 for the very first time. Teach Yourself VISUALLY Microsoft 365 is also a can't-miss resource for long-time users of the software suite who need an introduction to the latest version and Office veterans seeking a refresher on what Microsoft 365 is capable of. [Excel 2019](#)

[For Dummies](#) Greg Harvey, 2018-09-28 The bestselling Excel book on the market, now in a new edition covering the latest version of Excel. Excel is the spreadsheet and data analysis tool of choice for people across the globe who utilize the Microsoft Office suite to make their work and personal lives easier. It is estimated that 1 in 7 people on the planet use Microsoft Office. If you're one of them and want to get up to speed on the latest changes in Excel, you've come to the right place. Excel 2019 For Dummies has been updated to reflect the major changes and features made to Excel and covers everything you need to know to perform any spreadsheet task at hand. It includes information on creating and editing worksheets, formatting cells, entering formulas, creating and editing charts, inserting graphs, designing database forms, adding database records using seek and find options, printing, adding hyperlinks to worksheets, saving worksheets as web pages.

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*Beginners Guide To Bioinformatics For High Throughput Sequencing* Eric Cheng-yu Lee, Tin Wee Tan, 2018-10-05 Biologists find computing bewildering yet they are expected to be able to process the voluminous data available from the machines they buy and the datasets that has accumulated in genomic databanks worldwide It is now increasingly difficult for them to avoid dealing with large volumes of data that goes beyond just doing manual programming Most books in this realm are full of equations and complex code but this book gives a much gentler entry point particularly for biologists with code snippets users can use to cut and paste and run on their Linux or MacOSX operating system or cloud instance It also provides a step by step installation instructions which they can easily follow Those who are in the field of genome sequencing and already familiar with the procedures of analysis may also find this book useful in closing some knowledge gaps High throughput sequencing requires high throughput and high performance computing This book provides a gentle entry to high throughput sequencing by dealing

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*Excel 2019 All-in-One For Dummies* Greg Harvey, 2018-10-29. Make Excel work for you. *Excel 2019 All In One For Dummies* offers eight books in one. It is completely updated to reflect the major changes Microsoft is making to Office with the 2019 release. From basic Excel functions such as creating and editing worksheets to sharing and reviewing worksheets to editing macros with Visual Basic it provides you with a broad scope of the most common Excel applications and functions including formatting worksheets setting up formulas protecting worksheets importing data charting data and performing statistical functions. The book covers importing data building and editing worksheets creating formulas generating pivot tables and performing financial functions what if scenarios database functions and Web queries. More advanced topics include worksheet sharing and auditing performing error trapping building and running macros charting data and using Excel in conjunction with Microsoft Power BI Business Intelligence to analyze model and visualize vast quantities of data from a variety of local and online sources. Get familiar with Worksheet design. Find out how to work with charts and graphics. Use Excel for data management analysis modeling and visualization. Make sense of macros and VBA. If you're a new or inexperienced user looking to spend more time on your projects than trying to figure out how to make Excel work for you this all encompassing book makes it easy.

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