



# INTELLECTS COLLEGE

P.O. BOX 1501 - 90200, KITUI

END OF COURSE EXAMINATION - 5<sup>TH</sup> MAY 2023

COURSE : COMPUTER PACKAGES  
LECTURER : MR FELIX  
TIME : HOURS

## INSTRUCTIONS

Answer all the questions

### THEORY (40 mks)

- a) Describe a computer? (2mks)  
b) Differentiate between a computer software and computer hardware? (8mks)  
c) Describe **three** types of web browsers. (6mks)  
d) List **two** input devices and **two** output devices used in computers. (4mks)
- a) Describe the difference between data and information. (4mks)  
b) Explain **four** advantages of the internet. (8mks)  
c) Describe the internet. (2mks)  
d) Explain **three** functions of operating systems. (6mks)

### PRACTICAL (40 mks)

Instructions:

- Create a folder named **KNEC** on the computer desktop and store all your files in this folder.
- Ensure the folder is copied in the flash at the end of the examination.

### Task 1 (WORD PROCESSING) (10 mks)

- a) Open a word processing document and create the following invitation as it appears.

INTELLECTS COLLEGE  
KITUI

To < FNAME > < SNAME >  
< ADMNO >  
< SEX >

### INVITATION FOR GRADUATION

You are hereby invited for a graduation ceremony which will be held on 30<sup>th</sup> August 2023 at the College Graduation square. You are expected to be sited and settled with your guest at the graduation venue by 0900hrs. Shade shall be provided because the temperatures on that day might rise up to 38 °c.

The Events of the day include:

- Parade
- Prayer Session
- Graduation Ceremony
- Graduate's prize giving

Program of the day

INTELLECTS GRADUATION CEREMONY PROGRAM		
Time	Event	Facilitator
8:30-9:00 am	Parade	Principal
9:00-10:10:30 am	Prayer	C of Patron
10:30-12:00 noon	Graduation	Principal
12:00-1:00pm	Prizes	Principal

Welcome  
all

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**EW Minium**



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