



UNIVERSITY OF GHANA
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B.A. FIRST SEMESTER EXAMINATIONS: 2023/2024

DEPARTMENT OF DISTANCE EDUCATION

INFS 112: INTRODUCTION TO INFORMATION MANAGEMENT

INSTRUCTIONS: ANSWER ANY THREE (3) QUESTIONS IN THE ANSWER BOOKLET PROVIDED

TIME ALLOWED: THREE (3) HOURS

1. Identify and discuss the characteristics of what is termed as "good" Information.
2. What is information overload? Discuss any three causes and two solutions to Information overload.
3. Discuss the differences between data, information, knowledge, and wisdom.
4. Write short notes on any two (2) of the following.
 - a) Differences between libraries, records centers, and archives
 - b) Non-verbal communication
 - c) Information dissemination
 - d) Electronic communication
5. Identify and explain the five (5) levels of communication.

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