

Open Windows

Chart of Accounts

Home

Name	Type	Balance Total	Attach
+51000 · Checking	Bank	46,969.10	
+60000 · Savings	Bank	17,910.19	
+60400 · Petty Cash	Bank	500.00	
+10000 · Accounts Receivable	Accounts Receivable	93,007.93	
+12000 · Undeposited Funds	Other Current Asset	2,440.00	
+12100 · Inventory Asset	Other Current Asset	30,683.38	
+12800 · Employee Advances	Other Current Asset	832.00	
+13100 · Pre-paid Insurance	Other Current Asset	4,050.00	
+13400 · Retainage Receivable	Other Current Asset	3,703.03	
+15000 · Furniture and Equipment	Fixed Asset	74,325.00	
+15100 · Vehicles	Fixed Asset	78,936.91	
+15200 · Buildings and Improvements	Fixed Asset	325,000.00	
+15300 · Construction Equipment	Fixed Asset	15,300.00	
+66000 · Land	Fixed Asset	90,000.00	
+17000 · Accumulated Depreciation	Fixed Asset	-110,344.60	
+18700 · Security Deposits	Other Asset	1,720.00	
+20000 · Accounts Payable	Accounts Payable	26,636.92	
+20500 · QuickBooks Credit Card	Credit Card	94.20	
+20600 · Cal04 Credit Card	Credit Card	382.62	
+Subcontracted Federal WH	Other Current Liability	0.00	
+20700 · Due to Owner	Other Current Liability	0.00	
+24000 · Payroll Liabilities	Other Current Liability	5,404.45	
+24010 · Federal Withholding	Other Current Liability	1,264.00	
+24020 · FICA Payable	Other Current Liability	2,118.62	
+24030 · AEC Payable	Other Current Liability	0.00	
+24040 · PUTA Payable	Other Current Liability	100.00	
+24050 · State Withholding	Other Current Liability	299.19	
+24060 · SUTA Payable	Other Current Liability	110.00	
+24070 · State Disability Payable	Other Current Liability	48.13	
+24080 · Worker's Compensation	Other Current Liability	1,214.31	
+24090 · Direct Deposit Liabilities	Other Current Liability	0.00	
+24100 · Emp. Health Ins Payable	Other Current Liability	150.00	

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Make Account Inactive

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Make Deposits

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Transfer Funds

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# Quickbooks 2011 Manual Pdf Wordpress

**Jan A. Pechenik**



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**QuickBooks 2011** Jim O'Shea,2011      *QuickBooks 2011: The Missing Manual* Bonnie Biafore,2010-11-01 Your bookkeeping workflow will be smoother and faster with QuickBooks 2011 but only if you spend more time using the program than figuring out how it works This Missing Manual puts you in control You ll not only find out how and when to use specific features you ll also get basic accounting advice to help you through the learning process Set up QuickBooks Arrange files and preferences to suit your company Manage your business Track inventory control spending run payroll and handle income Follow the money Examine everything from customer invoices to year end tasks Find key info quickly Take advantage of QuickBooks reports Company Snapshot and search tools Streamline your workflow Set up the Home page and Online Banking Center to meet your needs Build and monitor budgets Learn how to keep your company financially fit Share your financial data Work with your accountant more efficiently      **QuickBooks Desktop Pro 2020 Training Manual**

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*Quickbooks 2011* Axzo Press,2011-04-20 This ILT Series course covers the fundamentals of using QuickBooks 2011 to track the finances of a small business Students will learn how to set up a new company manage bank account transactions maintain customer job and vendor information manage inventory generate reports and use the Company Snapshot window Students will also create invoices and credit memos write and print checks add custom fields set up budgets and learn how to protect and back up their data *Quickbooks 2011 + Data* Axzo Press,2011-04-19 This ILT Series course covers the fundamentals of using QuickBooks 2011 to track the finances of a small business Students will learn how to set up a new company manage bank account transactions maintain customer job and vendor information manage inventory generate reports and use the Company Snapshot window Students will also create invoices and credit memos write and print checks add custom fields set up budgets and learn how to protect and back up their data

**QuickBooks Desktop Pro 2021 Training Manual Classroom in a Book** TeachUcomp ,2020-12-17

Complete classroom training manual for QuickBooks Desktop Pro 2021 301 pages and 190 individual topics Includes practice exercises and keyboard shortcuts You will learn how to set up a QuickBooks company file pay employees and vendors create custom reports reconcile your accounts use estimating time tracking and much more Topics Covered The QuickBooks Environment 1 The Home Page and Insight Tabs 2 The Centers 3 The Menu Bar and Keyboard Shortcuts 4 The Open Window List 5 The Icon Bar 6 Customizing the Icon Bar 7 The Chart of Accounts 8 Accounting Methods 9 Financial Reports Creating a QuickBooks Company File 1 Using Express Start 2 Using the EasyStep Interview 3 Returning to the Easy Step Interview 4 Creating a Local Backup Copy 5 Restoring a Company File from a Local Backup Copy 6 Setting Up Users 7 Single and Multiple User Modes 8 Closing Company Files 9 Opening a Company File Using Lists 1 Using Lists 2 The Chart of Accounts 3 The Customers Jobs List 4 The Employees List 5 The Vendors List 6 Using Custom Fields 7 Sorting List 8 Inactivating and Reactivating List Items 9 Printing Lists 10 Renaming Merging List Items 11 Adding Multiple List Entries from Excel Setting Up Sales Tax 1 The Sales Tax Process 2 Creating Tax Agencies 3 Creating Individual Sales Tax Items 4 Creating a Sales Tax Group 5 Setting Sales Tax Preferences 6 Indicating Taxable Non taxable Customers and Items Setting Up Inventory Items 1 Setting Up Inventory 2 Creating Inventory Items 3 Creating a Purchase Order 4 Receiving Items with a Bill 5 Entering Item Receipts 6 Matching Bills to Item Receipts 7 Adjusting Inventory Setting Up Other Items 1 Service Items 2 Non Inventory Items 3 Other Charges 4 Subtotals 5 Groups 6 Discounts 7 Payments 8 Changing Item Prices Basic Sales 1 Selecting a Sales Form 2 Creating an Invoice 3 Creating Batch Invoices 4 Creating a Sales Receipt 5 Finding Transaction Forms 6 Previewing

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Draw 3 Recording a Capital Investment Writing Letters With QuickBooks 1 Using the Letters and Envelopes Wizard 2 Editing Letter Templates Company Management 1 Viewing Your Company Information 2 Setting Up Budgets 3 Using the To Do List 4 Using Reminders and Setting Preferences 5 Making General Journal Entries 6 Using the Cash Flow Projector 7 Using Payment Reminders 8 Receipt Management Using QuickBooks Tools 1 Company File Cleanup 2 Exporting and Importing List Data Using IIF Files 3 Advanced Importing of Excel Data 4 Updating QuickBooks 5 Using the Calculator 6 Using the Portable Company Files 7 Using the Calendar 8 The Income Tracker 9 The Bill Tracker 10 The Lead Center 11 Moving QuickBooks Desktop Using the Migrator Tool Using the Accountant s Review 1 Creating an Accountant s Copy 2 Transferring an Accountant s Copy 3 Importing Accountant s 4 Removing Restrictions Using the Help Menu 1 Using Help [QuickBooks 2005](#) Bonnie Biafore,2005-02-24 Explains how to use QuickBooks to set up and manage bookkeeping systems track invoices pay bills manage payroll generate reports and determine job costs [QuickBooks 2011 QuickSteps](#) Thomas A. Barich,2010-12-22 Step by Step Full Color Graphics Start using QuickBooks 2011 right away the QuickSteps way Color screenshots and clear instructions make it easy to ramp up on the latest release of the leading small business financial software Follow along and learn how to customize bookkeeping process invoices manage payroll track inventory run reports and much more Get up to speed on QuickBooks 2011 in no time with help from the practical fast paced guide The unique oblong layout of the QuickSteps series mimics your computer screen displays graphics and explanations side by side and lays flat so you can easily refer to the book while working on your computer Use these handy guideposts Shortcuts for accomplishing common tasks Need to know facts in concise narrative Helpful reminders or alternate ways of doing things Bonus information related to the topic being covered Errors and pitfalls to avoid **QuickBooks 2011 The Official Guide** Leslie Capachietti,2010-11-11 Publisher s Note Products purchased from Third Party sellers are not guaranteed by the publisher for quality authenticity or access to any online entitlements included with the product The only official guide to the 1 bestselling financial software Packed with insider tips and expert advice QuickBooks 2011 The Official Guide shows you how to set up a comprehensive well organized small business financial management system with ease Find out the most effective methods for accomplishing business tasks and customizing QuickBooks for your needs Fully endorsed by Intuit makers of QuickBooks this official guide provides best practices for tracking finances managing payroll processing invoices monitoring inventory managing sales and expenses and maximizing your QuickBooks software Run an efficient and successful small business using the proven techniques and time saving shortcuts inside this authoritative guide to QuickBooks 2011 Configure and customize QuickBooks for your business Enter transactions quickly and accurately Manage accounts payable and receivable Monitor inventory Manage customers and vendors Track employee hours and manage payroll Reconcile bank accounts Set up and manage budgets Create standard and customized business reports Analyze business performance [Running QuickBooks 2011 Premier Editions](#) Kathy Ivens,2010 Explains how to use the premier

editions of QuickBooks 2011 to set up and manage bookkeeping systems track invoices pay bills manage payroll generate reports and determine job costs **QuickBooks 2012 QuickSteps** Thomas A. Barich,2011-10-26 Start using QuickBooks 2012 right away the QuickSteps way Color screenshots and clear instructions make it easy to ramp up on the latest release of the leading small business financial software Follow along and learn how to customize bookkeeping process invoices manage payroll track inventory run reports and much more You ll also learn how to use the new and improved features such as the new calendar the batch worksheet function and the Lead Center Get up to speed on QuickBooks 2012 in no time with help from this practical fast paced guide Use these handy guideposts Shortcuts for accomplishing common tasks Need to know facts in concise narrative Helpful reminders or alternate ways of doing things Bonus information related to the topic being covered Errors and pitfalls to avoid Thomas E Barich a QuickBooks consultant has been using QuickBooks software for more than a decade He is the author of QuickBooks 2011 QuickSteps and technical editor of QuickBooks 2011 The Official Guide

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*Student Guide for Quickbooks 2011* John Ellis Price,2012 The general journal and the general ledger Adjustments and the worksheet Closing entries and the postclosing trial balance

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