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Davidson, Robert Grauer, 2016-03-23 This book offers full comprehensive coverage of Microsoft Excel Beyond point and click The goal of the Exploring series is to move students beyond the point and click to understanding the why and how behind each skill And because so much learning takes place outside of the classroom this series provides learning tools that students can access anywhere anytime Students go to college now with a different set of skills than they did years ago With this in mind the Exploring series seeks to move students beyond the basics of the software at a faster pace without sacrificing coverage of the fundamental skills that everyone needs to know Also available with MyITLab MyITLab R is an online homework tutorial and assessment program designed for Information Technology IT courses which engages students and improves results HTML5 Simulation exercises and Live in Application Grader projects come with the convenience of auto grading and instant feedback helping students learn more quickly and effectively Digital badges lets students showcase their Microsoft Office or Computer Concepts competencies keeping them motivated and focused on their future careers MyITLab builds the critical skills needed for college and career success Note You are purchasing a standalone product MyITLab does not come packaged with this content Students if interested in purchasing this title with MyITLab ask your instructor for the correct package ISBN and Course ID Instructors contact your Pearson representative for more information *Collect, Combine, and Transform Data Using Power Query in Excel and Power BI* Gil Raviv, 2018-10-08 Using Power Query you can import reshape and cleanse any data from a simple interface so you can mine that data for all of its hidden insights Power Query is embedded in Excel Power BI and other Microsoft products and leading Power Query expert Gil Raviv will help you make the most of it Discover how to eliminate time consuming manual data preparation solve common problems avoid pitfalls and more Then walk through several complete analytics challenges and integrate all your skills in a realistic chapter length final project By the time you re finished you ll be ready to wrangle any data and transform it into actionable knowledge Prepare and analyze your data the easy way with Power Query Quickly prepare data for analysis with Power Query in Excel also known as Get Transform and in Power BI Solve common data preparation problems with a few mouse clicks and simple formula edits Combine data from multiple sources multiple queries and mismatched tables Master basic and advanced techniques for unpivoting tables Customize transformations and build flexible data mashups with the M formula language Address collaboration challenges with Power Query Gain crucial insights into text feeds Streamline complex social network analytics so you can do it yourself For all information workers analysts and any Excel user who wants to solve their own business intelligence problems **New Perspectives Microsoft Office 365 & Excel 2016 + New Perspectives Microsoft Office 365 & Access 2016 + Sam 365 & 2016 Assessments , Bundle: New Perspectives Microsoft Office 365 & Excel 2016: Comprehensive, Loose-Leaf Version + New Perspectives HTML5 and Css3: Introductory, 7th** June Jamnich Parsons, Dan Oja, Patrick Carey, Carol Desjardins, 2016-07-11 **Excel 2016 Bible** John Walkenbach, 2015-10-20 The complete guide to Excel 2016 from Mr Spreadsheet himself Whether you are just starting out or

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