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English for Business

Intermediate

BUSINESS GRAMMAR & PRACTICE

Nick Brieger & Simon Sweeney

• AUTHENTIC GRAMMAR
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The Routledge Handbook of Corpus Linguistics Anne O'Keeffe, Michael J. McCarthy, 2022-02-08 The Routledge Handbook of Corpus Linguistics 2e provides an updated overview of a dynamic and rapidly growing area with a widely applied methodology Over a decade on from the first edition of the Handbook this collection of 47 chapters from experts in key areas offers a comprehensive introduction to both the development and use of corpora as well as their ever evolving applications to other areas such as digital humanities sociolinguistics stylistics translation studies materials design language teaching and teacher development media discourse discourse analysis forensic linguistics second language acquisition and testing The new edition updates all core chapters and includes new chapters on corpus linguistics and statistics digital humanities translation phonetics and phonology second language acquisition social media and theoretical perspectives Chapters provide annotated further reading lists and step by step guides as well as detailed overviews across a wide range of themes The Handbook also includes a wealth of case studies that draw on some of the many new corpora and corpus tools that have emerged in the last decade Organised across four themes moving from the basic start up topics such as corpus building and design to analysis application and reflection this second edition remains a crucial point of reference for advanced undergraduates postgraduates and scholars in applied linguistics

Business English Romadhon Romadhon, Fransisca Dian Juanita, Irma Rasita Gloria Barus, Fiqih Kartika Murti, Siti Kustini, Nindyah Pratiwi, Rizki Fauzi, Tri Cahyaningrum, Ermina Toliang, Andi Wirantaka, Teofanne Nurinik Wea, 2026-01-02 Buku BUSINESS ENGLISH disusun sebagai buku ajar komprehensif yang dirancang untuk membantu mahasiswa profesional dan pembelajar bahasa dalam memahami serta menguasai komunikasi bahasa Inggris di dunia bisnis modern Buku ini memberikan landasan kuat mengenai konsep dasar Business English mulai dari pemahaman istilah istilah penting hingga penguasaan tata bahasa yang relevan untuk situasi profesional Penyajian materi dilakukan secara sistematis praktis dan aplikatif sehingga pembaca dapat mengembangkan kemampuan berbahasa Inggris yang efektif jelas dan profesional sesuai kebutuhan komunikasi bisnis global Selain membahas pengembangan kosakata bisnis dan penggunaan struktur bahasa yang tepat buku ini juga memberikan panduan lengkap mengenai berbagai bentuk komunikasi bisnis seperti korespondensi penyusunan laporan dan proposal serta komunikasi dalam rapat dan diskusi Materi mengenai kemampuan negosiasi presentasi telepon dan komunikasi online disajikan dengan contoh nyata yang mudah diterapkan Tidak hanya itu pembaca juga diarahkan untuk menguasai bahasa Inggris yang digunakan dalam bidang pemasaran dan penjualan sehingga buku ini menjadi sumber referensi yang relevan dan bermanfaat bagi siapa pun yang ingin meningkatkan kompetensi komunikasi bisnis di era global

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Handbook of Research in Second Language Teaching and Learning Eli Hinkel,2016-11-18 Volume III of the Handbook of Research in Second Language Teaching and Learning like Volumes I and II is a comprehensive state of the art overview of current research into social contexts of second language L2 foreign language FL teaching and learning language policy curriculum types of instruction incremental language skills such as listening speaking reading writing vocabulary and grammar international communication pragmatics assessment and testing It differs from earlier volumes in its main purpose to provide a more in depth discussion and detailed focus on the development of the essential language skills required for any type of communication speaking listening reading vocabulary grammar and writing Volume III preserves continuity with previous volumes in its coverage of all the classical areas of research in L2 FL teaching and learning and applied linguistics but rather than offering a historical review of disciplinary traditions it explores innovations and new directions of research acknowledges the enormous complexity of teaching and learning the essential language abilities and offers a diversity of perspectives Chapter authors are all leading authorities in their disciplinary areas What's new in Volume III Updates the prominent areas of research including the sub disciplines addressed in Volumes I and II and represents the disciplinary mainstays Considers and discusses perspectives held by different schools of thought on the what the how and the why of teaching foundational language skills including theories pedagogical principles and their implementation in practice Captures new and ongoing developments and trends in the key areas of L2 FL teaching and learning and innovative research topics that have gained substantial recognition in current publications including the role of corpora technology and digital literacy in L2 FL teaching and learning Examines new trends in language pedagogy and research such as an increased societal emphasis on teaching academic language for schooling somewhat contradictory definitions of literacy and the

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