

# SAMPLE CIVIL ENGINEER OFFER LETTER

Dear [Candidate's Name],

We are pleased to offer you the position of Civil Engineer at [Company Name]. Your skills and experience impressed us, and we believe you will be a valuable addition to our team.

Your starting salary will be [Salary Amount] per year. This position is full-time, and you will report directly to [Supervisor's Name]. Your expected start date is [Start Date].

As a Civil Engineer, your duties will include designing and overseeing construction projects, ensuring compliance with safety regulations, and collaborating with other engineers and architects. You will also be responsible for preparing reports and presenting your findings to clients.

In addition to your salary, you will be eligible for our benefits package. This includes health insurance, retirement plans, and paid time off. Further details about your benefits will be provided during your orientation.

Please confirm your acceptance of this offer by signing and returning this letter by [Response Deadline]. We are excited about the prospect of you joining our team and contributing to our projects.

We look forward to your positive response.

Sincerely,

[Your Name]

# Civil Site Engineer Offer Letter Format

**Michael Seilmaier**



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