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|---|
| Standard Operating Procedure No: 1 |
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| | |
|-------------------------|---|
| Process : | How to report to work/ shift |
| Objective : | To be a thorough professional as you enter the department |
| Responsibility : | All staff |

| S.No. | Procedure | Standard (Measurement, Number, Time, Quantity, Precautions, Phraseology etc.) |
|--------------|--|--|
| 1. | Arrive at the staff gate 20 minutes prior to the beginning of the shift. | <ul style="list-style-type: none"> • Arrive at the hotel well in advance to the duty timing • Punch your arrival at the staff gate • Go to the Lockers & collect the soiled uniforms |
| 2. | Get the uniform issued from Linen Room. | <ul style="list-style-type: none"> • Exchange the soiled uniform for fresh ones • Ensure that the uniform is in good repair before leaving the uniform exchange counter |
| 3. | Change in Locker Rooms | <ul style="list-style-type: none"> • Come to locker room with the fresh uniform • Change into uniform • Ensure that the body odour is addressed using deodorants • Ensure all accessories which are part of uniform are worn • Ensure shoes are shining • Ensure grooming is up to the mark and as per standards • After changing , move to briefing area |

Hotel Engineering Sop

WJ Hussar



Hotel Engineering Sop:

The Enigmatic Realm of **Hotel Engineering Sop**: Unleashing the Language is Inner Magic

In a fast-paced digital era where connections and knowledge intertwine, the enigmatic realm of language reveals its inherent magic. Its capacity to stir emotions, ignite contemplation, and catalyze profound transformations is nothing lacking extraordinary. Within the captivating pages of **Hotel Engineering Sop** a literary masterpiece penned with a renowned author, readers embark on a transformative journey, unlocking the secrets and untapped potential embedded within each word. In this evaluation, we shall explore the book's core themes, assess its distinct writing style, and delve into its lasting affect the hearts and minds of people who partake in its reading experience.

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