

Quick Reference Guide:

APA Style Guide (7th Edition)

Adapted from Purdue Online Writing Lab

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Place direct quotations longer than 40 words in a free-standing block of double-spaced lines and omit quotation marks. Start the quotation on a new line, with all lines indented 0.5 in from the left margin. Indent the first line of any subsequent paragraph within the quotation an extra 0.5 in. Place the parenthetical citation after the closing punctuation mark.

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Name the author(s) in the signal phrase or in the parentheses. Spell out "and" in signal phrases but use the ampersand in parentheses.

Fan and Okoye (2020) found that ...
— (Fan & Okoye, 2020).

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Include the name of the first author plus "et al." in each citation, including the first, unless that would create ambiguity with another source.

Gutierrez et al. (2019) argued that ...
— (Gutierrez et al., 2019).

Avoiding Ambiguity with Multiple Sources

When different sources have similar groups of authors, include as many authors as are necessary to differentiate between the sources.

Gutierrez, Jones, Wang et al. (2019) argued that ... On the other hand, Gutierrez, Jones, Patel, et al. (2019) claimed that ...

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Lingsheng Yao



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