

Internal Audit Work Paper

RMA Number

Working Paper Number:

Audit name:

Audit Number:

Auditor:

Date

Reviewer

Date:

Cross References:

Refer to any supporting documents / information. This could be the documents / information supplied by the business, other working papers. In referencing documents be specific (Version, page, paragraph). Also, the cross reference should clearly articulate the work paper reference and a brief description of cross reference e.g. CR 3 1.1 Work paper 2 Interview_1 John Doe

Time Period:

Reference time period covered by the test. E.g. if sampled data state period covered: if observation what time period covered; if reviewing management reports, over what period.

Objective of the test:

Describe what we are going to test and why. Which controls / data / process steps etc. are we going to test and is it from design effectiveness and/or operating effectiveness perspective. Why are we performing the test? What are we planning to prove?

Samples: *List the documents / data / information sampled*

Work performed:

Describe the test steps performed if all the tests in the Audit Work Program were performed just mention that all tests in the AWP were performed. Only elaborate what is not mentioned in the AWP. Description should be at the level that would allow another auditor to re-perform. If there are limitations note these and the reasons for such limitations, e.g. some data was not available. Remember a limitation might be a finding. Should not exceed more than two pages.

Results and analysis:

What did we find from the tests, e.g. 2 out of 5 samples tested didn't follow procedure. Document root cause analysis of results obtained along with linkages to other work on audit if any. Should not exceed half a page

Conclusion

Control gap or no control gaps. Any other work required. Reference it to the audit finding in the draft report if any.

Audit Workpaper Documentation

SB Merriam



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Notes finger chart - Play Along - Acoustic guitar backing track - ... PROJECT 1: Management Mogul Day 4 The following is one of many possible solutions to this lesson: 2. Start a new business using Actions>>Start New Business. Choose a 5000 sq. ft. (10x10 grid). PROJECT 1: Management Mogul 1. Start a new business using Actions>>Start New Business. Choose a 5000 sq. ft. (10x10 grid) manufacturing floor size. Virtual Business Management Mogul Cheat Pdf Virtual Business Management Mogul Cheat Pdf. INTRODUCTION Virtual Business Management Mogul Cheat Pdf (PDF) cheat sheet - management mogul project day 1.pdf PROJECT 1: Management Mogul GOAL:Average profit of \$20,000 or greater over four consecutive weeks. (Total profit for the four weeks greater than or equal to ... Business management simulation for high school students Virtual Business Management is an interactive, online business simulation that teaches high school students how to run a business successfully. Here are more hints for the Virtual... - Knowledge Matters Here are more hints for the Virtual Business Challenge. These hints are for the FBLA Virtual Business Management challenge.