

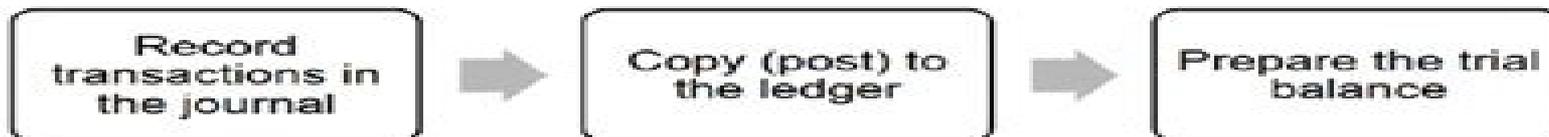
CHAPTER 2: RECORDING BUSINESS TRANSACTIONS

* Learning Objectives:

- Explain accounts, journals and ledgers as they relate to recording transactions, and describe common accounts
- Define debits, credits and normal account balances, and use double-entry accounting and T-accounts
- List the steps of the transaction recording process
- Post transactions from the journal to the ledger
- Prepare the trial balance from the T-accounts

2.1 The account, the ledger and the journal

- An **account** is the detailed record of all the changes that have occurred in a particular asset, liability or owners' equity during a period
- The **journal** is the chronological record of the transactions
- The **ledger** is the record holding all accounts
- A list of all the ledger accounts, along with their balances, is called a **trial balance**



Assets

An asset is a resource controlled by an entity as a result of past events that is expected to provide future economic benefits to the entity in the future

- Cash
- Accounts receivable
- Bills receivable
- Inventories
- Prepaid expenses
- Land
- Buildings
- Plant and equipment

Chapter 2 Recording Business Transactions

Xiang Xie



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