

## Chicago Manual Style (CMS) Format

*From Purdue University Online Writing Lab  
Revised by Germanna Community College Tutoring Services*

The *Chicago Manual of Style*, 16<sup>th</sup> edition incorporates two styles of citation. The **Note-Bibliography** style is discussed in this handout. The Chicago Manual Style (CMS) Note-Bibliography style is traditionally utilized by literature, history, art, and other humanities courses. It is important to note that students may also wish to consult Kate L. Turabian's *A Manual for the Writers of Research Papers, Theses, and Dissertations*, 7<sup>th</sup> Edition as this book presents the Chicago Manual Style in a form that is more applicable to student papers.

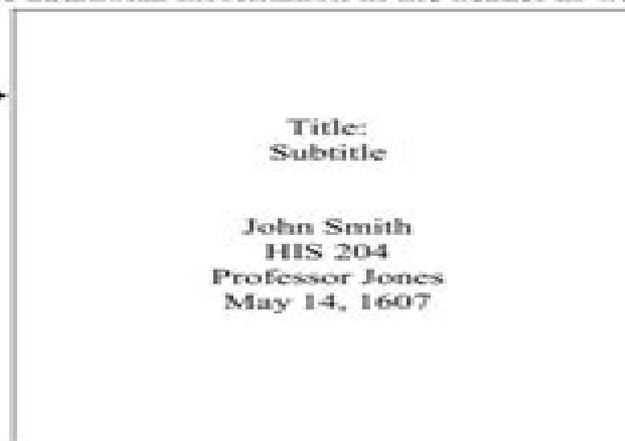
### General Format

- Type the paper on a computer and print it out on standard-sized paper (8.5 X 11 inches).
- The body text of the paper should be double spaced.
- Set the paper margins to no less than 1 inch and no greater than 1.5 inches on all sides.
- The font of the paper should be a readable font such as Times New Roman or Palatino.
- The font size should be no less than 10 points; however, a 12 point font size is preferable.
- The paper header should have a page number in the upper right-hand corner beginning on the first page of body text. Instructors may require additional information in the header as well.

### Major Paper Sections

- Title page
- Body
- Footnotes or Endnotes
- Bibliography
- Tables and Figures

Title page example →



# Chicago Manual Style Cms Format

**Yan Bai**



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