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# Essentials of Business Communication 11e



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# Communication At Work 11th Edition

**J Elliott**



## **Communication At Work 11th Edition:**

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multiplicity of pedagogic professional and digital settings It highlights and illustrates the growing trend of a multiperspective and inter theoretic approach to genre studies and demonstrates how such methodological rigour can extend our knowledge of language in general and genres in particular It also examines a rich variety of underexplored genres such as the digital genre of synchronous videoconferencing instructional slides video ads engineers training log book entries the narrative story genres fundraising letters and retraction notices It demonstrates not only the prominent value of genre research but wide applications of genre knowledge in various educational and professional domains The book brings together experts spreading across the world including countries in South East Asia Europe America West Africa and South America Accordingly it will appeal to readers of diversified socio cultural backgrounds working in all the aforementioned inter related fields of applied linguistics and communication studies

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**Social Work Research and Evaluation** Richard M. Grinnell Jr,Yvonne A. Unrau,2018-03-14 Since the first edition in 1981 Social Work Research and Evaluation has provided graduate level social work students with basic research and evaluation concepts to help them become successful evidence based practitioners evidence informed practitioners and practitioners who are implementing evidence based programs Students will gain a thorough understanding and appreciation for how the three dominant research methodologies quantitative qualitative and mixed methods will help them achieve their professional goals regardless of their area of specialization Written in clear everyday language this edition also includes the pedagogical features that will make it easy and effective for classroom use

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