

# COMPREHENSIVE INTERNAL AUDIT CHECKLIST FOR EFFECTIVE COMPLIANCE

| <b>Internal Audit Checklist</b> |   |               |
|---------------------------------|---|---------------|
| <b>Item</b>                     | <b>Description</b>                        | <b>Status</b> |
| <b>1</b>                        | <b>Organization and Management</b>        |               |
| 1.1                             | Organizational structure                  | []            |
| 1.2                             | Management accountability                 | []            |
| 1.3                             | Governance and oversight                  | []            |
| <b>2</b>                        | <b>Risk Management</b>                    |               |
| 2.1                             | Risk identification and assessment        | []            |
| 2.2                             | Risk mitigation strategies                | []            |
| 2.3                             | Risk monitoring and reporting             | []            |
| <b>3</b>                        | <b>Control Environment</b>                |               |
| 3.1                             | Policies and procedures                   | []            |
| 3.2                             | Segregation of duties                     | []            |
| 3.3                             | Authorization and approval controls       | []            |
| <b>4</b>                        | <b>Information Systems</b>                |               |
| 4.1                             | Data security and access controls         | []            |
| 4.2                             | IT infrastructure and maintenance         | []            |
| 4.3                             | Business continuity and disaster recovery | []            |
| <b>5</b>                        | <b>Financial Management</b>               |               |
| 5.1                             | Budgeting and forecasting                 | []            |
| 5.2                             | Expense management                        | []            |
| 5.3                             | Financial reporting and compliance        | []            |
| <b>6</b>                        | <b>Compliance and Legal</b>               |               |
| 6.1                             | Regulatory compliance                     | []            |
| 6.2                             | Contract management                       | []            |
| 6.3                             | Legal and ethical standards               | []            |
| <b>7</b>                        | <b>Human Resources</b>                    |               |
| 7.1                             | HR policies and procedures                | []            |
| 7.2                             | Talent management and development         | []            |
| 7.3                             | Employee relations and engagement         | []            |
| <b>8</b>                        | <b>Operational Efficiency</b>             |               |
| 8.1                             | Process improvement initiatives           | []            |
| 8.2                             | Performance metrics and KPIs              | []            |
| 8.3                             | Quality control and assurance             | []            |

# Computer Control And Audit

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