

PUBLIC SPEAKING TIPS & ACTIVITY

PUBLIC SPEAKING TIPS

🎤 **KNOW YOUR TOPIC** *Inside and Out!*

🎤 **UNDERSTAND YOUR AUDIENCE**

🎤 **DEFINE YOUR PURPOSE** *Inform, persuade, entertain, inspire?*

🎤 **RESEARCH** 

🎤 **PREPARATION IS KEY**

🎤 **PRACTICE MAKES PERFECT** *The Bigger your Practice Area*

🎤 **REMEMBER VOICE AND BODY LANGUAGE** *Are also important!*

🎤 **MANAGE YOUR ANXIETY**  *Use relaxation techniques as*

🎤 **ENGAGE WITH THE AUDIENCE**

🎤 **PREPARE FOR Q&A** 

🎤 **SEEK FEEDBACK** 

🎤 **CONTINUE PRACTICING !!**



KNOW YOUR AUDIENCE PUBLIC SPEAKING ACTIVITY

There are two versions of this activity: one for younger kids (pages 3) and a slightly more complex one for older students (pages 4).

1. Read the following text:

Dinosaurs lived millions of years ago and were some of the biggest animals ever to walk the Earth. They came in all shapes and sizes, from the towering T-Rex to the tiny Velociraptor.

You will create three different versions of this paragraph to fit three different audiences:

- **kindergarten class:** Make the paragraph simple and easy to understand. Use basic words and short sentences.
- **teens/high school students:** To engage the older group, use more detailed descriptions and slightly more complex vocabulary.
- **university professors:** Include scientific terms and more detailed information to match the audience's knowledge and interest level.

On the next page, you can rewrite the original paragraph in three different ways, each tailored to fit the specific audience you identified.

Remember to speak to the right audience.

UNDERSTAND YOUR AUDIENCE PUBLIC SPEAKING ACTIVITY

DECONSTRUCTED ORIGINAL

REWRITING FOR KINDERGARTEN

REWRITING FOR TEENS

KNOW YOUR AUDIENCE PUBLIC SPEAKING ACTIVITY

Dinosaurs were really big animals that lived a long long time ago. Some were huge like the T-Rex and some were small like the Velociraptor.

DECONSTRUCTED ORIGINAL

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