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Everything Coaching and Mentoring Book Nicholas Nigro,2002-11-01 Describes how managers can develop coaching and mentoring skills offering tips on ways to motivate employees develop visions and goals tackle conflicts interview prospective employees and deal with personal lives of employees **Coaching, Mentoring, and Managing**

Micki Holliday,2001-01-01 In this time of downsizing layoffs buyouts and mergers managers are faced with the unique challenges of boosting employee morale mentoring and team building and being more than just a boss and more like a coach to employees *The Life Coaching Handbook* Curly Martin,2001-07-30 This complete guide to life coaching reveals what life coaching IS how to coach yourself and others effectively and how to create and sustain a successful coaching practice Leading you through a comprehensive programme of Advanced Life Coaching Skill *The Life Coaching Handbook* is the essential guide for life coaches and a key sourcebook for NLP practitioners human resources managers training professionals counsellors and the curious Curly Martin is a professional life coach author trainer and internationally qualified NLP Master Practitioner Coaching for more than twenty years her clients include celebrities CEOs directors and doctors *Mentoring*

Languages Teachers in the Secondary School Laura Molway, Anna Lise Gordon, 2025-05-21 Mentoring Languages Teachers in the Secondary School helps mentors of beginning languages teachers in both developing their own mentoring skills and providing the essential guidance beginning teachers need as they navigate the roller coaster of the first years of teaching Offering tried and tested strategies based on the best research and evidence it covers the knowledge skills and understanding every mentor needs and offers practical tools such as lesson plans feedback guides observation sheets and examples of dialogue with beginning languages teachers Research suggests that the role of the mentor is highly influential to the beginning teacher and this book considers language specific aspects as well as a focus on the holistic well being of the beginning teacher Together with analytical tools for self evaluation this book is a vital source of support and inspiration for all those involved in developing the next generation of outstanding languages teachers Key topics explained include the following Roles and responsibilities of mentors The subject knowledge and understanding required by beginning languages teachers The lesson planning process Guidance on teaching core skills of reading writing speaking and listening Development opportunities for languages teachers Observations and pre and post lesson discussions Filled with the key tools needed for the mentor s individual development this new text offers an accessible guide to mentoring languages teachers with ready to use strategies that support inspire and elevate both mentors and beginning teachers alike Emotional Intelligence Coaching Stephen Neale, Lisa Spencer-Arnell, Liz Wilson, 2011-09-03 Emotional Intelligence Coaching examines the vital role emotions and habits play in performance Emotional intelligence can help leaders and coaches recognize how attitudes both their own and those of the people they coach prevent individuals from reaching their potential Replacing these with more useful feelings and thoughts can provide a powerful means of improving performance This book explains the principles of emotional intelligence and how these relate to coaching for performance It includes practical activities for those seeking to identify and adapt their behaviour in order to achieve more Never before have emotional intelligence and coaching been brought together in this way to help you develop your own and other people s performance *Coaching, Mentoring and Managing, Second Edition* Micki Holliday, 2001-09-15 Inspire Employees Don t Boss Them This book offers hundreds of practical easy to learn techniques every manager can use to coach employees to become more productive positive inspired and effective Filled with real world advice and management changing exercises this manual shows how to get the most from employees in today s era of downsizing layoffs buyouts and mergers Managers will develop the attitude the skills and the strategies to become more like a coach and less like a boss They will also learn How to instill team vision Five insights of high performance coaches Ten tools for building a solid team foundation Eight hurdles to performing the coaching role A checklist for responding to team troubles Five ways to quiet complaints And much much more This invaluable management resource will also show managers how a mentoring attitude will help tap into the hidden strengths and talents of employees They will see how they can inspire peak performers to even greater levels of productivity and learn effective

ways to confront inappropriate behavior Coaching Mentoring and Managing will supply the tools to make good employees exemplary and turn problem employees into productive workers All in all Micki Holliday reveals the secrets of coaching that will enable the reader to be a winner and to teach others how to be winners She presents the skills to empower those responsible for working with people to become good coaches to be able to lead and inspire their employees to work as a team and produce winning results

The Psychology of Coaching, Mentoring and Learning Ho Law, Sara Ireland, Zulfi Hussain, 2007-04-30 The first UK book to address coaching psychology as a discipline The Psychology of Coaching Mentoring and Learning provides a thorough understanding of the rationale theory and practice of coaching and mentoring from a psychological perspective Ho Law Sara Ireland and Zulfi Hussain unify the psychology underpinning this diverse and expanding field then demonstrate how both individuals and organisations can easily apply the principles and techniques of coaching and mentoring A wide range of tools and exercises are provided to implement the techniques described *Life Coaching* Alexander Prager, 2019-09-18 Become familiar with the most important aspects of life coaching consulting mentoring or whatever you want to call it You ll be the expert when you realize Why life coaching differs from therapy Which fields you can coach in like health wealth and relationships but more specific How to get clients Where to get good courses and what to look for The future of life coaching and if it will still be profitable Mentoring-coaching Roger Pask, Barrie Joy, 2007 No further information has been provided for this title **The Mentor**, 1927 *Becoming an Effective Leader, Coach and Mentor EBOOK BUNDLE* Brian Tracy, Jack Canfield, William J. Rothwell, Peter Chee, 2013-09-20 3 E Books in One 12 Disciplines of Leadership Excellence Master the 12 disciplines of powerful leadership and lead your organization to greatness Leadership experts Brian Tracy and Dr Peter Chee assert that great leaders are made not born Everyone has the ability to shape himself or herself into the kind of person who enables and uplifts others to reach their highest potential and in 12 Disciplines of Leadership Excellence they reveal exactly how to achieve it It all starts with discipline In this groundbreaking book the authors break down great leadership into 12 disciplines including Clarity about who you are where you are going and how to get there Control build and bolster your sense of personal responsibility and self mastery Character dedicate yourself to passionately build trust with honesty and integrity Competence commit to constant never ending improvement and learning Caring because when you care your people care in building great working relationships Courage moving out of your comfort zone to embrace change and make tough decisions Coaching for Breakthrough Success A powerful new coaching method from Chicken Soup for the Soul co creator Jack Canfield Combining time tested principles of exemplary coaches with the latest disruptive techniques used by the world s top performing leaders Coaching for Breakthrough Success is a playbook that shows you how to nurture in yourself and others the three essential requirements of coaching excellence 1 HEART The Coaching Principles TCP unveils the secret to life impacting values beliefs and philosophies that permeate all aspects of great coaching 2 MIND The Situational Coaching Model SCM unleashes the genius

of a coach to apply the right combination of crucial paradigms in any given coaching challenge 3 ENERGY The Achievers Coaching Techniques ACT equips you with proven methods that enable you to deliver breakthrough results in coaching Coaching for Breakthrough Success is packed with stirring personal stories life changing case studies crucial coaching conversations exemplary coaching questions and ready to use tools that equip you to achieve professional mastery in coaching Becoming an Effective Mentoring Leader Turn mentoring into PROFITS Becoming an Effective Mentoring Leader breaks down the essentials of mentoring and shows you how to take advantage of this valuable new workplace dynamic You ll learn The smartest way to incorporate mentoring into your day to day leadership role The fastest way to equip inspire and motivate your staff The differences between mentoring coaching and teaching How you as a leader can rate the mentors in your office and assess the progress of mentees Using case studies tools and impactful learning concepts the authors show you how to use mentoring s core skills to create a winning approach tailored to your own style be it the reflective mentor the storytelling mentor or the example based mentor **Coaching Champions** Jess Gibson,1994 Be Your Own Mentor Anne Bruce,2008-01-10 A proven do it yourself formula for greater professional and personal success Successful career and life coach Anne Bruce knows how you can find happiness fulfillment and success at work and in life and it s not by hiring a coach Be Your Own Mentor delivers a unique do it yourself process for identifying your hidden talents abilities and passions and developing them on your own Bruce s four part approach empowers you to get where you want in life by adopting a free agent mindset taking intelligent risks and building self esteem setting a course for balance in work and life and discovering and developing your personal strengths Coaching and Mentoring for Business Grace McCarthy,2014-03-14 Coaching and Mentoring for Business seeks to go beyond the vast body of skills based literature that dominates the study of coaching and mentoring and focus on the contribution that coaching can make to the implementation of human resource strategy and organizational strategy Grace McCarthy includes an introduction to coaching and mentoring theory then goes on to look at coaching and mentoring skills and how they may be applied in relation to individual change coaching and mentoring for leaders and by leaders coaching and mentoring for strategy innovation and organisational change as well as coaching and mentoring in cross cultural and virtual contexts Coaching and Mentoring for Business also explores ethical issues in coaching and mentoring before concluding with the evaluation of success in coaching and mentoring and a discussion of emerging issues Key Features Vignettes to help readers consolidate their learning by illustrating real life situations Web links to useful academic and professional resources A companion website with PowerPoint slides a lecturer s guide and self assessment quizzes available Manager's Guide to Effective Coaching, Second Edition Marshall Cook,Laura Poole,2011-07-27 Boost productivity by making the switch from boss to COACH Effective managers know their job is to help employees succeed not to give them orders They create relationships that build collaboration and meaningful performance improvement These managers know that when they facilitate the success of their team members they facilitate their own success Effective

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