COMPREHENSIVE INTERNAL AUDIT CHECKLIST FOR EFFECTIVE COMPLIANCE

Internal Audit Checklist		
Item	Description	Status
1	Organization and Management	
1.1	Organizational structure	[ ]
1.2	Management accountability	[ ]
1.3	Governance and oversight	[ ]
2	Risk Management	
2.1	Risk identification and assessment	[ ]
2.2	Risk mitigation strategies	[ ]
2.3	Risk monitoring and reporting	[ ]
3	Control Environment	
3.1	Policies and procedures	[ ]
3.2	Segregation of duties	[ ]
3.3	Authorization and approval controls	[ ]
4	Information Systems	
4.1	Data security and access controls	[ ]
4.2	IT infrastructure and maintenance	[ ]
4.3	Business continuity and disaster recovery	[ ]
5	Financial Management	
5.1	Budgeting and forecasting	[ ]
5.2	Expense management	[ ]
5.3	Financial reporting and compliance	[ ]
6	Compliance and Legal	
6.1	Regulatory compliance	[ ]
6.2	Contract management	[ ]
6.3	Legal and ethical standards	[ ]
7	Human Resources	
7.1	HR policies and procedures	[ ]
7.2	Talent management and development	[ ]
7.3	Employee relations and engagement	[ ]
8	Operational Efficiency	
8.1	Process improvement initiatives	[ ]
8.2	Performance metrics and KPIs	[ ]
8.3	Quality control and assurance	[ ]

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