

COMPUTERISED FINANCIAL SYSTEMS N4 NOTES

PREPARING TO ANSWER THE QUESTION PAPER

1. Make sure you are in the correct company on Pastel.
2. Make sure your ID number/ Student Number is inserted into the program.

Typing in your examination number in pastel

Setup → Company Parameters

- Under the Company name click there
- Press **Control + Shift + T** and a Set up Company Parameters box will appear where you will be able to type your examination number.
- Click ok and exit the screen.

3. Read the scenario that you are given on the question paper.
4. Do **ADDITIONAL PARAMETER SETUP** before you start processing the transactions of the company.

- **ADDITIONAL PARAMETER SETUP** is done under the setup tab.
- Information used below is from June 2019 Question Paper

3. **ADDITIONAL PARAMETER SETUP**

- The details on the Setup, Customers, Documents screen and the Supplier, Documents screen are incomplete. These details must be completed using the information below:
Supplier Invoice No.: SI0501
Credit Note No.: CN051
- Add the following service item:
Code: FR
Description: Freight
Discount: None
Unit: per/km
Selling price: 3,75 per km (exclusive)
Tick: Show quantity and unit
- Add the Bad Debts Journal as a new entry type.
- If there is no early payment term for an invoice, create/add the specific term.

Bullet 1

SUPPLIER INVOICE NO.

Setup → Suppliers → Documents → Supplier Invoice tab

Under Entry type should be Supplier journal

Computerised Keeping Exam Papers

Christian G. Meyer



Computerised Keeping Exam Papers:

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Computer Fundamentals and Applications Ashok Arora,2015 With the invention of computers and the advent of the Internet mobile computing and e Business applications Information Technology IT has brought rapid progress in domestic and international business and a tremendous change in the lifestyle of people This book provides the students not just the knowledge about the fundamentals of a computer system like its organization memory management and hardware devices but also the software that run on it The book then proceeds to describe operating systems and the basics of programming concepts like procedure oriented programming and object oriented programming Useful application software like MS Word MS Excel and MS PowerPoint are described in great detail in separate chapters A complete section has been devoted to the

teaching of data communication networking and Internet The book ends with a detailed description of the business applications of computers KEY FEATURES Incorporates basics of IT along with developing skills for using various IT tools Includes diagrams pictures and screenshots Provides key terms review questions practical exercises group discussions project activities and application based case studies in each chapter Follows the latest curriculum and guidelines for undergraduate and postgraduate courses of various universities colleges and institutes *Introduction to Computer Application (as per NEP-UP, for B.Com, Sem I)* Ashok Arora, *Your Professional Qualification*, 2002 What is the difference between an academic and professional qualification Who should get a professional qualification Did you know that some professions can not be legally practised with a degree alone Why get a UK qualification Is it expensive to gain a British qualification What is a chartered institute or society and is it better than a non chartered body What is the difference between a professional body and a trade union These are all questions answered in this book which is designed to help individuals choose a career path and the right professional organisation In today s world it isn t enough to have a qualification you need to be able to meet with peers and use the valuable networks that are already in place to foster your profession Your Professional Qualification provides a comprehensive survey of the qualifications available in the UK along with guidance on where they lead entry requirements where to apply and where to study Derived from the vast and authoritative British Qualifications database this important publication provides the first easily accessible guide to qualifications and how to get them in the UK Built around a comprehensive directory of professional qualifying bodies each professional area is described in depth and its qualifications identified and explained The book is supported by a simple website which ensures purchasers of the book are kept up to speed with new developments **Basic of Computer and Information Technology (For Bihar Polytechnic)** Ashok Arora, This book written as per the syllabus of Bihar Polytechnic provides the students not just the knowledge about the fundamentals of a computer system like its organization memory management and hardware devices but also the software that run on it The book then proceeds to describe operating systems and the basics of programming concepts like procedure oriented programming and object oriented programming Useful application software like MS Word MS Excel and MS PowerPoint are described in great detail in separate chapters A complete section has been devoted to the teaching of data communication networking and Internet The book ends with a detailed description of the business applications of computers **British Qualifications** Kogan Page Staff, 1999 Timed to coincide with the ICC Cricket World Cup 2003 in South Africa this book begins with an account of the 2003 final in Johannesburg Edward Griffiths then goes back to the beginning the genesis of the one day game with the launch of the Gillette Cup in 1963 and traces the development of the game over four decades There are some accounts of the first and subsequent Cricket World Cup tournaments which highlight the changes in the game over the years heroic performances triumphs and defeats **The South African Computer Bulletin**, 1965 **OECD Working Papers**, 1999 **Annual**

Editions Richard Yarian,1995 *Parliamentary Papers* Great Britain. Parliament. House of Commons,1984 **Annual**
Report Namibia. Ministry of Basic Education, Sport, and Culture,2004 *Law Relating to Computers, Internet, &*
E-commerce Nandan Kamath,2000 **The Economist** ,1994 **Papers by Command, Cmnd** ,1980 Secretarial
Procedures in the Electronic Office Desmond W. Evans,1989 This introductory textbook has been designed to guide
secretarial students through the many facets of office procedure and routine including the creation and presentation of office
documents such as letters and memos and to provide information on office equipment and secretarial services **British**
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