

# Harvard Case Study Format for Write-up

## **1. Immediate Issue(s) or Problem(s):**

Define the immediate problem(s) or identify the decision(s) that must be made. State a time frame S-M-A-R-T: how long do you have to make the decision? The problem is stated in a form of a question, relative actions to take D-M-P, M-A-P, R-M-P, I-I-I, A-D-K-A-R, A-I-D-A.

## **2. Basic Issue(s) or Associated Issue(s):**

List any other issue that might influence your decision. These can be within the 3 levels of the organization, top-middle-lower levels from corporate strategic, executive and operative issues. S-W-O-T, P-E-S-T-L-E, 5M's, 4P's & other unseen fortuitous business experiences are normally associated.

## **3. Issue(s) Analysis or Information Summary:**

Summarize the important or major pieces of information from the case. Identify which are the facts, opinions and assumptions. State your assumptions clearly. Analyze among of the M's (man-machine-money-materials-methods) of business management that were affected. Relative to each functions marketing, finance, production, human resource, and logistics internal and external areas of considerations. Detailing every information made available in the case; operations is an essential part of your analysis. Identify any short or long term issues to each objective & goals.

Assumptions can be projected and stated if data or information are not available in reaching for a valid discretion. Utilizing the Porter's 5 forces ANSOFF, BAFF, Standard Causal, SCOR or PERT CPM matrix model.

## **4. Alternative Solutions or Options: The most important part!**

List the various options available to resolve the problem. Discuss each option and state the advantages (pro) and disadvantages (cons) of each option. Refer to quantitative and/or qualitative information as needed in order to demonstrate the points raised. This is the major part of the case and demonstrates that you clearly understand the issue(s) and the various possible outcomes. There are usually at least three good options in a case and often many more. Identify each option clearly and always show the pros and cons of each.

I have authored the model P-R-O approach which enumerating the pessimistic-realistic-optimistic alternative course of actions, this way ensuring the best way to distinguish the best possible solution to the problem.

## **5. Recommendation(s) and Implementation:**

Based on the analysis of the options, the absolute best possible solution is coming from your Realistic Options as stated. State what you would do to correct the problem (recommendation) and how you would do this (implementation). Your recommendation is usually a restatement of the best option among the Realistic options of selection. This is not the time to analyze new options. The implementation plan should list the steps and include a time frame or target date.

## **6. Monitor and Control:**

State the method(s) you will use to determine if your recommendation and implementation plan are working. Some examples are use of budgets, regularly scheduled meetings or scheduled reviews. The approach you use will depend on the nature of the recommendation.

Rules & regulations, policy changes to update and reform in exercising thorough diligence in the performance of its measures and resolutions to the problem. Conclusive itemized do's & don'ts as the bible/standardized guidelines to carry out to the benefit of the organization.

Functions or reforms to undertake in order the same problem will not happen again.

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## Harvard Case Study Solution Store24:

The Boston Globe Index, 1991      **Solutions to Four Harvard Business Review (HBR) Case Studies** Mike G, 2017-07-25 Script from the year 2017 in the subject Business economics Miscellaneous grade 1 0 language English abstract During the university you have to finish several case studies Within this text the Harvard Business Review case studies Boise Automation ENSR International Medical Equipment Inc and Heidi Roizen are covered Not only solved by myself but also supported by lecturer notes and the results of the in class discussion Each of the solutions mentioned in here are graded with full points      *Developing a Business Case* Harvard Business Review, 2010-12-02 How do you decide on the best course of action for your company to take advantage of new opportunities By building a business case This book provides a framework for building a business case You ll learn how to Clearly define the opportunity you ll want to address in your business case Identify and analyze a range of alternatives Recommend one option and assess its risks Create a high level implementation plan for your proposed alternative Communicate your case to key stakeholders      **Making Change Stick**, 2008 When facing a difficult management challenge wouldn t it be great if you could turn to a panel of experts to help guide you to the right decision Now you can with books from the Judgment Calls series Drawn from the pages of Harvard Business Review these interactive solutions oriented guides allow readers to access the wisdom of leading experts as they tackle familiar and perplexing business situations These engagingly written books will help managers improve problem solving skills and make better judgment calls under fire A preface provides an overview and sets the context for using these provocative case studies as learning tools in corporate classrooms A relevant chapter from an HBE volume introduces the topic as a refresher course Finally an appendix of resources such as executive summaries guiding questions and a list of further reading rounds out the book Judgment Calls provide insight into a variety of real world difficulties and offer solutions that managers will find both sound and practical Our ideal reader is the business traveler who s thinking about this very issue sees the book in the airport and throws it in his or her briefcase to read on the plane This volume tentatively titled Bob s Meltdown and Other Stories from the Frontlines of Management looks at the most common issue in workplaces employee behavior What should you do when a star employee loses his temper in public Worse yet what if your protege seems to be coming unglued All this and more      **The Case Method**, 1959      *Keeping Strategy on Track*, 2008 When facing a difficult management challenge wouldn t it be great if you could turn to a panel of experts to help guide you to the right decision Now you can with books from the Judgment Calls series Drawn from the pages of Harvard Business Review these interactive solutions oriented guides allow readers to access the wisdom of leading experts as they tackle familiar and perplexing business situations These engagingly written books will help managers improve problem solving skills and make better judgment calls under fire A preface provides an overview and sets the context for using these provocative case studies as learning tools in corporate classrooms A relevant chapter from an HBE volume introduces the topic as a refresher course

Finally an appendix of resources such as executive summaries guiding questions and a list of further reading rounds out the book Judgment Calls provide insight into a variety of real world difficulties and offer solutions that managers will find both sound and practical Our ideal reader is the business traveler who s thinking about this very issue sees the book in the airport and throws it in his or her briefcase to read on the plane This volume tentatively titled Growing for Broke and Other Stories From the Frontlines of Management looks at growth strategy How do you grow your business without sending it flying off the rails When should you stick to your core All this and more *The Case Study Handbook, Revised Edition* William Ellet,2018-08-28 The guide all MBAs and exec ed students need If you re enrolled in an MBA or executive education program you ve probably encountered a powerful learning tool the business case But if you re like many people you may find interpreting and writing about cases mystifying and time consuming In *The Case Study Handbook Revised Edition* William Ellet presents a potent new approach for efficiently analyzing discussing and writing about cases Early chapters show how to classify cases according to the analytical task they require making a decision performing an evaluation or diagnosing a problem and quickly establish a base of knowledge about a case Strategies and templates in addition to several sample Harvard Business School cases help you apply the author s framework Later in the book Ellet shows how to write persuasive case analytical essays based on the process laid out earlier Examples of effective writing further reinforce the methods The book also includes a chapter on how to talk about cases more effectively in class Any current or prospective MBA or executive education student needs this guide [The Case Study Handbook](#) William Ellet,2007 If you ve enrolled in an executive education or MBA program you ve probably encountered a powerful learning tool the business case This text presents a potent approach for analysing discussing and writing about cases [Harvard Business School Case studies \(orders\)](#). Harvard Business School, *Case Method* ,1968 [Teaching with Cases](#) William Thomas Schiano,Espen Anderson,Bill Schiano,2014 Case method teaching immerses students in realistic business situations which include incomplete information time constraints and conflicting goals The class discussion inherent in case teaching is well known for stimulating the development of students critical thinking skills yet instructors often need guidance on managing that class discussion to maximize learning *Teaching with Cases* focuses on practical advice for instructors that can be easily implemented It covers how to plan a course how to teach it and how to evaluate it The book is organized by the three elements required for a great case based course 1 advance planning by the instructor including implementation of a student contract 2 how to make leading a vibrant case discussion easier and more systematic and 3 planning for student evaluation after the course is complete *Teaching with Cases* is ideal for anyone interested in case teaching whether basing an entire course on cases using cases as a supplement or simply using discussion facilitation techniques To learn more about the book and to see resources available visit [teachingwithcases.hbsp.harvard.edu](http://teachingwithcases.hbsp.harvard.edu) **How the Harvard Business School Changed the Way We View Organizations** Jay W. Lorsch,2023-11-08 Listen observe test these three words lie at the heart of a

powerful method for businesses transformation Behind this method is a deceptively simple idea managers and management scholars must first take the pulse of a real business get its case history diagnose its problems and only then solve them Invented by the scholars who launched Harvard Business School this medical model will still cure companies today Damningly during the last thirty years business schools embraced the presumptions of economists game theorists and other calculators of abstraction The solving of real world real time problems has atrophied and stagnated In this book renowned scholar and emeritus professor Jay W Lorsch marshals evidence history and insights from his more than fifty year career at Harvard Business School to make the case for a return to the medical model the practices of listening observing and testing in which the fields of human relations and organizational behavior are rooted By telling the history of the development of his field Lorsch demonstrates how the medical model emerged in the years before World War II and for decades helped managers management scholars and consultants diagnose and solve the problems besetting companies large and small Explaining the case studies that define the practice he discusses how the model has been refined and reapplied by later generations and how it can continue to address issues such as diversity leadership competition and optimal corporate board structures

*An Insider Perspective on Implementing the Harvard Case Study Method in Business Teaching* Karim S. Rebeiz, 2011 This paper provides practical guidance on the implementation of the CSM case study method using the HBS Harvard Business School model The analysis is based on the first hand experience of the author as a user and implementer of this mode of instruction The results are further validated with surveys given to MBA Master of Business Administration students and interviews given to HBS faculty members The idea behind the CSM is to simulate a real case business scenario with the surrounding facts and constraints As it is the case in the real world the students operate in an environment in which they assume the role of managers who maneuver under pressure and make decisions with the understanding that their decisions could result in irreversible consequences Ultimately the HBS method intends to condition the students to become future managers through the acquisition of a combination of functional skills e g strategic management skills conceptual skills e g decision making skills interpersonal skills e g teamwork skills and leadership skills e g communication skills

Contains 3 tables *Case Method Series*, 1960 *The Harvard College Guide to Consulting Case Questions* Marc Cosentino, Harvard University. Office of Career Services, 1996-11-01 **Case Method Series**, 1965 *Case Studies* Harvard Business School, University of Navarra. International Graduate School of Management, Richard Ivey School of Business, 1995 **Harvard Business School Case Studies** Harvard University. Graduate School of Business Administration, 1989 Consists of Harvard business review reprints and case studies created as a basis for class discussion

**Case in Point** MARC. COSENTINO, 2020-09 **Business Case Studies** Harvard University. Graduate School of Business Administration, 1970

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