

## Internal Audit Work Paper

**RMA Number**

**Working Paper Number:**

**Audit name:**

**Audit Number:**

**Auditor:**

**Date**

**Reviewer**

**Date:**

### **Cross References:**

*Refer to any supporting documents / information. This could be the documents / information supplied by the business, other working papers. In referencing documents be specific (Version, page, paragraph). Also, the cross reference should clearly articulate the work paper reference and a brief description of cross reference e.g. CR 3 1.1 Work paper 2 Interview\_1 John Doe*

### **Time Period:**

*Reference time period covered by the test. E.g. if sampled data state period covered: if observation what time period covered; if reviewing management reports, over what period.*

### **Objective of the test:**

*Describe what we are going to test and why. Which controls / data / process steps etc. are we going to test and is it from design effectiveness and/or operating effectiveness perspective. Why are we performing the test? What are we planning to prove?*

**Samples:** *List the documents / data / information sampled*

### **Work performed:**

*Describe the test steps performed if all the tests in the Audit Work Program were performed just mention that all tests in the AWP were performed. Only elaborate what is not mentioned in the AWP. Description should be at the level that would allow another auditor to re-perform. If there are limitations note these and the reasons for such limitations, e.g. some data was not available. Remember a limitation might be a finding. Should not exceed more than two pages.*

### **Results and analysis:**

*What did we find from the tests, e.g. 2 out of 5 samples tested didn't follow procedure. Document root cause analysis of results obtained along with linkages to other work on audit if any. Should not exceed half a page*

### **Conclusion**

*Control gap or no control gaps. Any other work required. Reference it to the audit finding in the draft report if any.*

# Audit Workpapers Example

**De Witt Carl Eggleston**



**Audit Workpapers Example:**

## Whispering the Strategies of Language: An Emotional Journey through **Audit Workpapers Example**

In a digitally-driven earth wherever displays reign supreme and immediate conversation drowns out the subtleties of language, the profound techniques and psychological nuances concealed within phrases usually get unheard. However, located within the pages of **Audit Workpapers Example** a charming fictional treasure sporting with organic emotions, lies an extraordinary quest waiting to be undertaken. Penned by a skilled wordsmith, that charming opus invites readers on an introspective trip, delicately unraveling the veiled truths and profound affect resonating within the material of every word. Within the mental depths of this poignant review, we can embark upon a heartfelt exploration of the book's key subjects, dissect its interesting writing style, and fail to the strong resonance it evokes heavy within the recesses of readers' hearts.

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