

# Workbook Elementary

## Answer key

### 1 Airport

#### Grammar

- 1**  
 a) 'm; 's; 'm    b) 's; 's  
 c) Are; aren't  
 d) Is; 's    e) Are; 're
- 2**  
 b) a    c) an    d) a    e) an    f) a
- 3**  
 c) 's this; It's    d) are these; They're  
 e) 's this; It's    f) are these; They're  
 g) are these; They're
- 4**  
 a) What's your telephone number?  
 b) Are you Brazilian?  
 c) What's your email address?  
 d) What's in your bag?

#### Vocabulary

Country	Language
China	Chinese
Spain	Spanish
Italy	Italian
Japan	Japanese
Russia	Russian
Germany	German

- 2**  
 2 two    3 three    4 four    5 five  
 6 six    7 seven    8 eight    9 nine  
 10 ten
- 3**  
 b) cell phone    c) umbrella  
 d) magazine    e) toothbrush  
 f) tissues    g) book  
 h) camera    i) watch
- 4**  
 2 do    3 repeat    4 Thanks

#### Listening

- 1**  
 The order is: c), b), d), a).
- 2**  
 b) 703-328-4411    c) Carlos  
 d) Mexico    e) book    f) isn't  
 g) 603-380-2301

### Pronunciation

- 2**  
 1 VIP (Very Important Person)  
 2 USA (United States of America)  
 3 BBC (British Broadcasting Corporation)  
 4 FBI (Federal Bureau of Investigation)  
 5 UFO (Unidentified Flying Object)  
 6 CNN (Cable News Network)  
 7 UK (United Kingdom)  
 8 CIA (Central Intelligence Agency)

### Writing

- 1** Rules a, b, c, d, e, f, and h are correct.
- 2**  
 b) I'm from Uruguay.  
 c) I live in New York.  
 d) My address is 42 Madison Avenue.  
 e) My home telephone number is 212-299-0016.  
 f) My email address is anag@info.com.

### 2 People

#### Grammar

- 1**  
 b) your    c) her    d) His    e) Its  
 f) our    g) Their
- 2**  
 b) He's my favorite actor.  
 c) Is her name Carlos?  
 d) Joe is with his friend.  
 e) Our teacher is from New York.  
 f) Their grandparents are Max and Rosa.
- 3**

	Affirmative	Negative
I	'm	'm not
you	're	aren't
he/she/it	's	isn't
we	're	aren't
they	're	aren't

- 4**  
 b) 's    c) 's    d) 's    e) are  
 f) are
- 5**  
 b) My mother isn't a teacher.  
 c) My hairdresser isn't a man.

- d) My favorite drink isn't tea.  
 e) My friends and I aren't students.  
 f) My grandparents aren't doctors.

- 6**  
 b) Is your mother over 50 years old?  
 c) Is your teacher Australian?  
 d) Is your telephone number 807-322-8862?  
 e) Are your classmates from Brazil?  
 f) Are you and your family from Chile?
- 7**  
 b) Yes, she is. / No, she isn't.  
 c) Yes, he/she is. / No, he/she isn't.  
 d) Yes, it is. / No, it isn't.  
 e) Yes, they are. / No, they aren't.  
 f) Yes, we are. / No, we aren't.

### Vocabulary

- 1**  
 b) food    c) sports    d) animal  
 e) drink    f) writer    g) movie  
 h) singer
- 3**  
 b) twenty-one  
 c) forty-six  
 d) seventy-three  
 e) a/one hundred and fifteen  
 f) three hundred and twelve

- 4**  
 b)  $45 \times 10 = 450$   
 c)  $29 - 19 = 10$   
 d)  $113 + 76 = 189$   
 e)  $345 \times 2 = 690$   
 f)  $460 + 279 = 739$

- 5**  
 1 police officer  
 2 lawyer  
 3 nurse  
 4 sales clerk  
 5 hairdresser  
 6 dentist  
 7 doctor  
 8 taxi driver

- 6**  
 2 How    3 fine    4 you  
 5 I'm    6 this    7 meet  
 8 Nice    9 See    10 Goodbye

### Reading

- 1**  
 a) Picture 2    b) Picture 1    c) Picture 3

# Public Administration Workbook Answer Key

**S Ashworth**



## **Public Administration Workbook Answer Key:**

*The Public Administration Workbook* Dennis L. Dresang, 2025-11-03 Public administration is a craft that demands real world application of concepts and theories often learned in a classroom Yet many students find it difficult to make the leap from theory to practice unaided The Public Administration Workbook Ninth Edition is specifically designed with the theoretically grounded practice oriented student in mind It reviews scholarship in political science law industrial psychology and the sociology of organizations and then allows students to see how these intellectual fields inform the analytical and managerial tasks that comprise public administration Where standard public administration textbooks examine the nature of public agencies and explain how bureaucracies relate to other institutions this workbook promotes a more effective way of learning by doing and more directly prepares those who will pursue careers in public agencies Each chapter begins with a discussion of relevant concepts and scholarship before moving on to a hands on exercise analyzing core analytical and management challenges This edition incorporates nonprofit management into the discussion and examples in each chapter and explores the opportunities and challenges of AI for public administration It also addresses the Trump presidency recent U S Supreme Court decisions the effects of and responses to the COVID 19 pandemic remote work changes to workforce dynamics and capital budgeting and public budgeting needs The book is further supported by a detailed Instructor s Manual written by the author to guide instructors on solutions explanations and ideas for using or modifying the exercises to fit a variety of course needs The Instructor s Manual for the ninth edition offers suggestions for incorporating AI into specific exercises and into public administration more generally The Public Administration Workbook Ninth Edition is an essential textbook for undergraduate and graduate courses on public administration in continuing education and professional training programs as well as degree courses

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web the california consumer privacy act ccpa compliance is the process of making sure all businesses are following the new rules that have been put into place it requires a lot more transparency about how businesses collect and use consumer data as well as giving consumers much more control over this information

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web jan 9 2020 in a nutshell the california consumer privacy act or ccpa grants californians three basic rights when it comes to their relationship with businesses the right to know what information companies have about you the right to delete that information and the right to tell companies not to sell your information what does that actually mean for

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web dec 3 2020 the california consumer privacy act ccpa gives california residents more control over the personal information that businesses collect on them ccpa applies only to for profit businesses that do business in california regardless

of where your headquarters is and meet any of the following requirements

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web nov 20 2019 for intentional violations of the act california s attorney general can impose civil penalties of up the 7 500 per violation the act also provides for a private right of action for violations of the law s data security requirements this allows consumers individually or as part of a class to seek statutory damages of 100 to 750